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19 December 1974

MEMORANDUM FOR: Chairman, National Working Group
Chairman, Theater Working Group

SUBJECT : Meeting with Study Group Co-Chairmen
on 6 January 1975

1. The Study Group co-chairmen will meet with the Working Group chairmen at 1400 hours, 6 January 1975 in the IC Staff Conference Room (6E0708). The computer program support officer will also attend.

2. Tentative agenda:

- a. Scenario phases for the pilot study.
- b. Revised study milestones.
- c. Form and content for interim reports.
- d. Progress briefing for the meeting of the Study Group on 16 January 1975.
- e. Form and content of preliminary and final Working Group reports.
- f. Briefing for study sponsors.
- g. Intensive review of findings in isolation.
- h. Computer support for working groups.

3. A draft format for interim reports is attached. The draft format for the preliminary and final study group report was circulated with the memorandum for the Study Group of 16 December 1974.



Capt. USN

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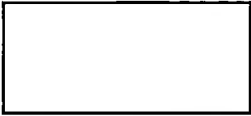
IC Staff

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Attachment: a/s

DCI/IC/MPRRD:MH:cd

Distribution:

- 1 - each addressee
- 1 - 
- 1 - each Study Group executive officer
- 1 - IC Registry ✓
- 1 - MPRRD Reading
- 1 - MPRRD Subject
- 1 - MH chrono

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FORMAT FOR
WORKING GROUP INTERIM REPORTS

1. Definitions. Define, as necessary, terms that are not defined in paragraph D, Chapter II, draft study report format.
2. Deviations from Terms of Reference. Explain deviations approved by the Study Group, or to be recommended to the Study Group by the Working Group, and the reasons therefor.
3. Working Group Organization and Methodology.
 - a. Explain how the Working Group is organized and attach a list of members.
 - b. Explain the Working Group's conceptual approach to the study and the methodology for its work.
4. Assumptions. State Working Group assumptions that are not included in paragraph B, Chapter III, draft study report format.
5. Modifications to [] Proposed Situation. Explain changes in or omission of [] phases/stages, and the reasons therefor.
6. Level of Detail.
 - a. Explain Working Group structure for collection and reporting assets (both working groups), and the rationale for aggregations of assets that have been made.
 - b. Explain Theater Working Group structure for information needs, and the rationale for aggregations that have been made.
7. (Theater Working Group) Theater Information Needs and Theater Collection and Reporting Assets.
 - a. List theater information needs by phase/stage.

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b. List theater collection and reporting assets by phase/stage at which available for operational tasking by [] Highlight differences/changes in capabilities in and between phases/stages.

c. Display [] tasking of theater collection and reporting assets against theater EEI.

d. Discuss confidence factors for assessment of theater capability to satisfy theater EEI; be as explicit as work to date permits.

7. (National Working Group) National Foreign Intelligence Capabilities.

a. List national foreign intelligence assets available for collecting and reporting against theater EEI, by phase/stage, including Foreign Service assets. Highlight differences/changes in capabilities in and between phases/stages.

b. Discuss confidence factors for assessment of national foreign intelligence capability to satisfy theater EEI: be as explicit as work to date permits.

c. Discuss, as far as work to date permits, the effect that an increasing Soviet threat worldwide could have on the actual availability of national assets for tasking against theater EEI, and the priorities theater EEI might command relative to national priorities in the contingency situation. As permitted by progress to date, assess the confidence with which commanders could rely on the national intelligence support identified.

8. Obstacles to Providing National Intelligence Support to Field Commanders. Discuss the obstacles identified to date and the areas still under investigation.

9. Conclusions and Recommendations. To the extent permitted by work to date, give tentative conclusions and recommendations.